



PGA

The PGA Professional Golf Management Program Application

PRE-REQUISITES FOR REGISTRATION

****This application will not be processed until the following pre-requisites are met.****

- Have a high school diploma or be at least 18 years of age and have the equivalent of a high school education.
- Review the information provided on PGALinks.com regarding The PGA Professional Golf Management Program.
- Have six months of full-time eligible employment within the twelve months prior to registration and be eligibly employed at the time of registration.
- If seasonally employed a return date must be indicated on this application or a letter of commitment signed by your employer must be submitted with the application.
- Complete the Playing Ability Test (PAT) requirements as defined in The PGA Constitution and Bylaws.

PRE-REQUISITES FOR PGA/PGM UNIVERSITY STUDENTS & GRADUATES

PGA/PGM UNIVERSITY STUDENTS:

- Have six months of full-time eligible employment within the twelve months prior to registration and be eligibly employed at the time of registration.
- If seasonally employed a return date must be indicated on this application or a letter of commitment signed by your employer must be submitted with the application.
- Complete the Playing Ability Test (PAT) requirements as defined in The PGA Constitution and Bylaws.

PGA/PGM UNIVERSITY GRADUATES:

- Be full-time eligibly employed at the time of registration.
- Complete the Playing Ability Test (PAT) requirements as defined in The PGA Constitution and Bylaws.

APPLICATION

Read this application carefully and complete it in its entirety. The following supporting documents must be included with the application:

- Proof of highest level of education - copy of diploma, an official transcript or verification of GED.
- If not a U.S. Citizen a copy of Work Permit or Employment Visa.

Failure to complete the application and include all of the supporting documents will delay registration into The PGA Professional Golf Management Program and/or the application may be returned unprocessed.

All applicants are required to read and write in English to successfully complete the PGA Professional Golf Management Program.

Amateur Status: Work experience earned prior to participating in an amateur event will be forfeited.

Within one week after submitting this application call The PGA Fulfillment Center at (888) 742-5487, to order the Level 1 Kit. The Level 1 Kit fee is non-refundable and the cost is \$560 plus tax, where applicable. In order to avoid termination, the Level 1 Kit must be purchased within 90 days of initial registration date. Individuals wishing to pay for their kit by check may use the order form below. Initial Level 1 registrants must purchase the Level 1 Kit in order to become a registered Apprentice.

Please contact the Member Information Service Center at (800) 474-2776 if you have any questions.

Detach order form here BEFORE application is sent to PGA Membership

Level 1 Kit Check/Money Order Form

Individuals wishing to pay for the Level 1 Kit by check may send this portion of the order form and payment to: PGA Education, 1650 Bluegrass Lakes Parkway, Alpharetta, GA 30004. Checks should be made payable to The PGA of America. Those having kits sent to a Florida or Georgia address will be responsible for appropriate sales tax. The Level 1 Kit fee is non-refundable and the cost is \$560.00 plus tax, where applicable. For questions regarding the purchase or shipping of the Level 1 Kit, contact The PGA Fulfillment Center at (888) 742-5487.

Apprentice Name: _____

PGA ID or Social Security number: _____

Name of business if applicable: _____

Street address for delivery: _____

City, state, zip code: _____

Phone # for delivery contact: _____

Registration Employment Information

Name _____ SS# _____

8	Facility/Company:

<i>(Facility/Company Name)</i>	

<i>(Physical Street Address)</i>	

<i>(City) (State) (Zip Code)</i>	
Facility/Company Phone:	_____
Facility/Company Fax:	_____
Facility/Company E- mail:	_____

9	Employment:
First Date Of Employment At This Facility/Company _____	
<i>(Month/Day/Year)</i>	
If seasonal employment, list all seasons employed as a professional at this facility/company within the last 12 months.	
From _____	Through _____
From _____	Through _____

10	Eligibility:
Job Position: _____	
Classification: B - _____ (B1- B23)	
Does the applicant meet eligible employment requirements as defined in The PGA Constitution and Bylaws ?	
<input type="checkbox"/> Yes <input type="checkbox"/> No	

If employment dates are not equal to or greater than six months please verify previous employment on page 4 of this application.

If you are currently off-season, will you be returning to this facility/company next season?

Yes, date of return _____
 No _____

If you answered "no" please attach a letter of commitment from the facility/company you will be employed at next season. The letter must indicate your first date of employment.

Employer may provide character comments (optional):

Required signatures to validate this application:

11		
_____ <i>SIGNATURE OF EMPLOYER / IMMEDIATE SUPERVISOR</i>		_____ <i>PRINT NAME OF EMPLOYER / IMMEDIATE SUPERVISOR</i>

Important: Members and apprentices are cautioned to be factual, as falsification of information could result in disciplinary action against any member or apprentice who completes or verifies this form.

APPLICANT PLEASE SIGN BELOW

I have reviewed the Professional Readiness Orientation information provided on PGALinks.com and I agree to abide by all present and future regulations of the Association and the Section with which I am affiliated. I understand that the Level 1 Materials Fee is non-refundable.

_____ APPLICANT SIGNATURE	_____ DATE
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The PGA Professional Golf Management Program Application

Name _____ SS# _____

PREVIOUS EMPLOYMENT INFORMATION

DIRECTIONS:

1. If applicant was eligibly employed within the last 12 months at a facility/company other than listed on page 3 of this application please **COMPLETE** this page.
2. If applicant had no other employment than what is verified on page 3 – completion of this page is **NOT REQUIRED**.
3. If applicant is a former Apprentice – completion of this page is **NOT REQUIRED**.

12	Facility/Company Information:

<i>(Facility Name)</i>	

<i>(Physical Street Address)</i>	

<i>(City) (State) (Zip Code)</i>	
Facility/Company Phone:	_____
Facility/Company Fax:	_____
Facility/Company E-mail:	_____

13	Employment:
First date of employment at this facility/company: _____	
<i>(Month/Day/Year)</i>	
Last day of employment at this facility/company: _____	
<i>(Month/Day/Year)</i>	
<p>Note: If Employment is on a seasonal basis, give specific beginning and ending dates of each season.</p>	
From _____ Through _____	
<i>(Month/Day/Year) (Month/Day/Year)</i>	
From _____ Through _____	
<i>(Month/Day/Year) (Month/Day/Year)</i>	

14	Eligibility:	
Job Position: _____		Classification: B - _____ (B1 – B23)
Does the applicant meet eligible employment requirements as defined in The PGA Constitution and Bylaws ?		
<input type="checkbox"/> Yes <input type="checkbox"/> No		
Employer may provide character comments (optional):		

15	Required signatures to validate this application:	
SIGNATURE OF EMPLOYER / IMMEDIATE SUPERVISOR		PRINT NAME OF EMPLOYER / IMMEDIATE SUPERVISOR
<p>Important: Members and apprentice applicants are cautioned to be factual, as falsification of information could result in disciplinary action against any member or apprentice applicant who completes or verifies this form.</p> <p style="text-align: center;">APPLICANT PLEASE SIGN BELOW</p>		
I have reviewed the Professional Readiness Orientation information provided on PGALinks.com and I agree to abide by all present and future regulations of the Association and the Section with which I am affiliated. I understand that the Level 1 Materials Fee is non-refundable.		
APPLICANT SIGNATURE		DATE



SUMMARY

Effective July 1, 2009, The PGA of America Apprentice eligibility will enhance the belief that the green grass employment experience and ongoing mentoring of aspiring members is a vital part of one becoming a PGA of America Member.

Apprentice Registration Eligibility, effective July 1, 2009 –

- 1) As a Head Professional (B-1 or B-2), Director of Golf (B-4) or General Manager (B-13) at a “PGA Recognized Golf Course” or “PGA Recognized Golf Range.”
- 2) As a Teaching Professional (B-6) or Assistant Professional (B-8) under the supervision of PGA Member Head Professional (A-1 or A-2), PGA Member Director of Golf (A-4), PGA Member General Manager (A-13) or LPGA Class A Head Professional at a “PGA Recognized Golf Course.”, “PGA Recognized Golf Range”, or “PGA Recognized School.”
- 3) As an administrator (B-11) at the PGA of America National Office, PGA Section, the PGA Tour or LPGA Office.

* Earning of Experience Credits, effective July 1, 2009 –

- 1) As a Head Professional (B-1 or B-2), Director of Golf (B-4) or General Manager (B-13) at a “PGA Recognized Golf Course” or “PGA Recognized Golf Range.”
- 2) As a Teaching Professional (B-6) or Assistant Professional (B-8) under the supervision of PGA Member Head Professional (A-1 or A-2), PGA Member Director (A-4), PGA Member General Manager (A-13) or LPGA Class A Head Professional at a “PGA Recognized Golf Course.”, “PGA Recognized Golf Range”, or “PGA Recognized School.”
- 3) As an administrator (B-11) at the PGA of America National Office, PGA Section, the PGA Tour or LPGA Office.
- 4) Following successful completion of Level 1, Apprentices may transfer to any of the following classifications and earn experience credits with or without PGA Member supervision: B-9, B-10, B-12, B-14, B-15, B-16, B-17, B-18, B-19, B-20, B-21, B-22 or B-23.

* Note: As of July 1, 2009, if the current employment of the Apprentice meets eligibility in affect through June 30, 2009, the Apprentice will continue to be considered eligibly employed July 1, 2009 and after, providing there is no change in the employment situation. If the Apprentice has a change in the employment situation after July 1, 2009, the Apprentice must then meet the eligibility at that time in order to remain eligible and earn credits.